



## CPANS Executive Committee Minutes of Meeting

Date/Time: July 20, 2006  
 Place: Conference Call  
 Next Meeting: August 28, 2006 Edmonton

Present:  
 Dan Pearson, Bob Becker, Piotr Staniaszek, Allison Fisher, Xiaoying Cheng, Randy Rudolph,  
 Vern Albush, Robin Owen, Bob Mick, Paresh Thanawala, Mike Brown

Regrets: Dave Slubik, Kristofer Siriunas, Michael Bisaga,

Item	Discussion	Actions Required
Call to order and introductions		
(1) Approval of minutes of the June 30, 2006.	Moved to accept	Dan Pearson moved Mike Brown Second. Passed
(2) Review Action Items	<ul style="list-style-type: none"> <li>o IPEP funds to be returned to A&amp;WMA, Bob Becker to draft a letter for Vern's signature, which recognizes the source of funds.</li> <li>o Randy/Piotr/Bob briefed the Exec. Committee on the ACE meeting in New Orleans</li> <li>o Agreed Bylaws need to be reviewed. Chair to establish a committee.</li> <li>o Agreed financial audits need to be prepared.</li> </ul>	<ul style="list-style-type: none"> <li>o Board Requires a draft of the letter to be sent to A&amp;WMA</li> <li>o Chair to establish a Bylaws Review Committee</li> <li>o Chair to establish a Audit Committee</li> </ul>
(3.0) Addition and Changes to Agenda	Motion to Accept new Executive Committee as outlined in Bob Mick's latest version of Executive Committee and adding Paresh Thanawala as Director of Membership. Executive Committee Terms and dates of expiry terms as drafted.	Mike Brown moved to accept and Randy Rudolph second. Passed
(4) Standing Items	(4.1) Treasure's report from Xiaoying Cheng	<ul style="list-style-type: none"> <li>o Require receipt from Edmonton Luncheon deposits to show luncheon have been paid.</li> </ul>



<p>Upcoming Event</p>	<p>(4.2) Membership Report (Vacant).</p> <p>(4.3.1) Edmonton Luncheons from Mike Bisaga.</p> <p>(4.3.2) Calgary Luncheons from Piotr Staniaszek.</p> <p>(4.3.3) CPANS AGM from Robin Owen</p> <p>(4.3.4) October Air Quality Modelling Conference update from Randy Rudolph is moving forward. This AWMA is providing this conference.</p> <p>(4.3.5) A&amp;WMA Sections and Chapters Council from Mike Brown. A&amp;WMA</p> <p>(4.3.6) Centennial Celebrations from Vern Albush. Vern spoke with Steve Hart who is co-coordinating this with Tony Van der vooren.</p> <p>(4.3.7) ACE 2010 from Bob Becker and Randy Rudolph</p>	<ul style="list-style-type: none"> <li>○ Paresh Thanawala has accepted this position.</li> <li>○ Mike and Piotr will review all pricing and present agenda at the next meeting.</li> <li>○ Robin has a MRC room booked for April 25, 2006.</li> <li>○ Mike Brown to determine dates and locations of meetings for this year and to contact Chair for Council Policies.</li> <li>○ Vern to undertake the writing of CPANS history (brief); all to look for historical facts/pictures of CPANS that can be submitted for ACE in 2007 in Pittsburgh; CPANS to consider a Centennial Scholarship or one time prize; promo materials to come from HQ to Sections for meetings / luncheons in 2007.</li> <li>○ Randy and Bob to meet with Joe Lukacs.</li> </ul>
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<p>(5.0) Review of Sub-Committee Business Plans</p>	<p>(5.1) Governance and Executive Recruitment from Vern Albush.</p> <p>(5.2) Membership and Communications.</p> <p>(5.3) Awards and Education</p> <p>(5.4) Event Planning</p>	<ul style="list-style-type: none"> <li>○ Vern will complete a preliminary review and comments back to reduce spending on S&amp;C Council attendance and look at reducing ACE delegation for 2007 from three to two</li> <li>○ Allison to coordinate</li> <li>○ Robin to coordinate</li> <li>○ Vern will coordinate</li> </ul>
<p>(6) Adjournment</p>	<p>Next meeting is proposed for Edmonton August 24, 2006</p>	<p>Vern Moved and Bob second. Vern to canvass Executive Committee to determine availability.</p>